AMHERST CAMPUS LIBRARY COLLECTION REQUEST FORM (PRINT)

Requests will be prioritized according to the Library Collection Policy and specific program needs. The information requested on this form will assist us in the development and maintenance of the campus library collections.

Name: 
I am a(n): Program Director Librarian Instructor Associate Student
Department/Campus: 
Email: Campus Phone Number: 

Material Requested
This material is needed for (indicate course and/or program):

It will be used as: Please house the material in the:

____ Instructor Supplement ____ Reference collection
____ Program Resource ____ General collection
____ General Education ____ Reserve Collection

1. I don’t have a specific title in mind. I would like to see more resources on the topic of:
_______________________________________________________________________________

Preferred format(s): Book DVD Magazine/Journal Other: ____________________________

2. I have a specific title in mind. Please order:

Title: 
Author: 
Publisher: Date Published: Edition: 
ISBN/ISSN: 
Priority: _____ Special Order for this term
________ Include in next order
________ Low priority, include in a future order

Completed forms should be returned directly to the campus librarian:
David A. Lewis (dlewis@bryantstratton.edu)
AMHERST CAMPUS LIBRARY COLLECTION REQUEST FORM (ELECTRONIC)

Requests for web links will be prioritized according to the Library Collection Policy and specific program needs. The information requested on this form will assist us in the development and maintenance of the campus library collections.

Name:
I am a(n): Program Director Librarian Instructor Associate Student
Department/Campus:
Email: Campus Phone Number:

Website Requested
This website is needed for (indicate course(s) and/or program):
___________________________________________
________________________________________________

It will be used as: Please house the material in the:

_____ Instructor Supplement _____ Reference collection
_____ Program Resource _____ General collection
_____ General Education _____ Reserve Collection

1. I don’t have a specific website in mind. I would like to see more links on the topic of:
_______________________________________________________________________________

2. I have a specific website in mind. Please order:

Website / Page Name:
Author / Organization:
URL: Date Published: Edition:
Priority: _____ Special need for this term

_____ Low priority, add as time permits

Completed forms should be returned directly to the campus librarian: David A. Lewis (dlewis@bryantstratton.edu)